⚡ auxi.ai Cheat Sheet

⚡ **Smart Bar**

`CTRL + SPACE`   `CMD + K`

Insertion

Insert Textbox	`T`
Insert Rectangle	`R`
Insert Rounded Rectangle	`U`
Insert Chart	`]`
Insert Oval	`O`
Insert Chevron	`C`
Insert Pentagon	`P`
Insert Triangle	`G`
Insert Parallelogram	`M`
Insert Icon	`I`
Insert New Slide	`N`
Insert Stamp	`S + P`

Orphan Features / Special Features

Enclose Icons	`E`
Fix Slide Colors	`Q`
Save Slide	`I`
Fit Text	`F + T`
Fill Color	
Text Color	
Outline Color	
Remove margins	`ALT + .`
Paste content only	`CTRL + SHIFT + T`
Copy Formatting	`CTRL + SHIFT + C`
Paste Formatting	`CTRL + SHIFT + V`
Autosize Text	`W`
Activate Multi-Selection Mode	`ALT + ,`
Add Comment	`CTRL + ALT + M`

Alignment

Align Left	`A + L`
Aign Right	`A + R`
Align Top	`A + T`
Align Bottom	`A + B`
Align Middle	`A + M`
Align Process	`A + P`
Align Center	`A + C`
Align Matrix	`A + X`
Align Shape Angle	`A + A`
Align Central	`A + Z`

Splitting and Merging

Split Textboxes	`, + T`
Merge Textboxes	`. + T`

Swapping

Swap Shapes	`/`
Swap Text	`CTRL + /`

AI Editing Functions

Add Column	`CTRL + 2`
Add Row	`CTRL + 3`
Add Column without resize	
Add Row without resize	
Del Column	`ALT + 2`
Del Row	`ALT + 3`
Del Column without resize	
Del Row without resize	
Add Right TK	`CTRL + 4`
Add Bottom TK	`CTRL + 5`
Add Top TK	`CTRL + 6`
Add Left TK	`CTRL + 7`

Distribution

Distribute Vertically	`D + V`
Distribute Horizontally	`D + H`
Increase Vertical Spacing	`V +`
Increase Horizontal Spacing	`H +`
Decrease Vertical Spacing	`V -`
Decrease Horizontal Spacing	`H -`

Special Features with Control Panels

The Checker	
The Agenda	
AI Recommendation	`A + /`
TB Recommendations	`B + /`
Translate	`L`
Saved Slides	`;`
Email Slides	`[`
Edit Colors	
Design Transfer	`D + T`

Sizing

Make Same Width	`S + W`
Make Same Height	`S + H`
Make Same Size	`S + S`

Font Size Edit

Increase font size	`CTRL + ]`
Decrease font size	`CTRL + [`

Sending Through Dimensions

Send Shape Backwards	`B + W`
Send Shape Forwards	`F + W`
Copy Shape Type	`X + T`